

Crooms Academy of Information Technology  
FLVS Registration Application  
[www.flvs.net](http://www.flvs.net)

- Coursework can be retaken for remediation if a grade of D or F was earned. Make certain you are registering for the correct semester!!
- Prerequisites may exist for a course. Make certain you have met these requirements. Make certain you are registering for the correct semester.
- Grades earned through FLVS will be reflected on your Crooms AoIT transcript. If you change your mind about taking a course, drop it, or an F may end up on your transcript. Remember: *what goes on the transcript stays on the transcript*
- Changes to your registration (withdrawing from a course(s), or changing course pace), will require parental approval (school-based counselor approval is also recommended).
- Students are responsible for notifying guidance when credit has been awarded.
- Students are responsible for notifying guidance when credit does not appear on the academic transcript.
- The parents and students recognize that Crooms AoIT has no authority over the FLVS schedule for courses, or the awarding of credit.
- It is important for you to monitor your FLVS account for updated information regarding course status. When placed in your desired course, you will be contacted by your FLVS teacher via your FLVS account. To check your messages: Login to [www.flvs.net](http://www.flvs.net), click on Messages, then click on Inbox.
- You are responsible for your own computer, software, and Internet Service Provider when taking FLVS courses off campus. If a course is taken on campus, communication hardware, software, and some technical assistance may be provided by the school depending upon its availability.
- Your FLVS teacher will help you set a pace to complete the course in approximately 18 weeks for a semester or 36 weeks for a year-long course. Students may work more rapidly by submitting extra assignments. Your school district may have additional deadlines to consider when taking an online course. Please discuss with your counselor any scholarship, rank, or drop/add implications.

\*\*Complete the following Registration steps and return the FLVS application to your guidance counselor.

Register for the following course: \_\_\_\_\_ semester: 1 2

- 1) Access the FLVS website: [www.flvs.net](http://www.flvs.net) Apply for Admissions: You will receive a username and password.
- 2) Request Courses: Once you have your username and password, you may request courses.
- 3) Parent / Guardian Approval: The parent should approve the course request via his/her guardian account. Print the "Course Request Form," and have your parent sign it.
- 4) Bring or FAX (407-320-5789) the Signed Course Request Form to your guidance counselor for final approval.

*\*Course(s) must be approved online by your School Counselor prior to beginning any FLVS course.*

Guidance Counselors:

Mrs. Daphne Velez-Cortes – Gr. 9-12 Last Names A-G 407-320-5773  
Mrs. Cindy Dawson – Gr. 9-12 Last Names H-Z 407-320-5722